

**GIANTS NECK BEACH ASSOCIATION  
BOARD OF GOVERNORS  
REGULAR MEETING MINUTES  
November 16, 2011  
East Lyme Community Center, 37 Society Road - 7:30 PM**

**Members Present:** Joan Malone, President, Page Heslin, Vice-President, Kathy Cole, Dante LaTerra, Nazz Paciotti, John Wohler

**Also Present:** Sharon Hansen, Treasurer  
Jim Beaulieu, Phyllis Berger, Tina Bettera

**Not Present:** Mary Phelan

**1) Call to Order**

Joan Malone, President called the meeting to order at 7:33 PM.

**2) Presentation of Agenda for Adoption**

**\*\*MOTION (1)**

Mr. Wohler moved to accept the agenda as presented.

Mr. LaTerra seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

**3) Approval of Minutes of Friday, October 21, 2011 Meeting of the Board of Governors**

Ms. Malone called for any corrections or changes.

Ms. Cole noted that Mr. Paciotti's name needed to be added to those in attendance.

**\*\*MOTION (2)**

Mr. LaTerra moved to accept the Minutes of the October 21, 2011 Special Meeting of the Board of Governors as amended.

Mr. Wohler seconded the motion.

Vote: 6 - 0 - 0. Motion passed.

**4) President's Report**

i) **Correspondence** – None presented.

ii) **Other** – Ms. Malone noted that Mr. Barron had presented a new estimate including the extra survey work that had been requested – the new figure is \$5300. The extra work requested will cost \$400.

**b) Treasurer's Report**

i) **Reports** – Ms. Hansen, Treasurer passed out financial reports for June through September noting that she had made a small change (\$2) in the June report. She made available the Profit & Loss statements and answered any questions. The surplus in income and from under-spending of the budget came to \$25,036.88.

**\*\*MOTION (3)**

Ms. Cole moved to transfer the surplus amount of \$25,036.88 from the general fund to a new separate interest bearing account.

Mr. Paciotti seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

Mr. Paciotti suggested that a policy should be set that items of over \$2000 with a life of more than one year be considered capital items; and that items should require three bids.

Ms. Cole suggested that as part of the Charter & Bylaws discussion that they include those items and definitions of capital, etc as well as a policy and procedures guideline.

ii) **Tax Collection Update** – Ms. Hansen reported that as of November 5, 2011 that there is only one (1) outstanding tax payment. Another notice will be sent. The billing address on all invoices will be changed to go to the P.O. Box address. Ms. Hansen will place a remittance box on her porch for bills/receipts to be dropped off.

c) **Task Force Reports**

i) **Charter and By-Laws** – Ms. Heslin stated that this is an on-going process.

ii) **BERTF** – There were no updates at this time.

d) **Committee Reports:** Mr. LaTerra reported on the location of a pole for the security camera and said that there is no place to set the pole and that they have to find an alternative spot.

Ms. Cole noted that she received a report from the Dock Committee regarding on-going vandalism. They also extended thanks to all of the neighbors who helped with the clean-up from the storm damage.

(Note: Mr. Laterra left the meeting – 8:50 PM)

Ms. Cole noted that the Recreation Counselor does not plan to continue in 2012 and that the Recreation Committee will need to look at other options - for the upcoming year.

Phyllis Berger, Chairman Beautification Committee said that she had received two (2) quotes to replace the dead tree at the entrance - \$500 and \$425. She added that now is the best time to do this replacement.

Mr. Beaulieu said that he is working with the Inland Wetlands Officer regarding the pond area.

5) **Unfinished Business**

a) **Manager** – Mr. Paciotti said that he is investigating doing a needs assessment on this and has also been in the process of contacting the BOG President for Black Point Beach to ask how their manager system works.

b) **Change of Name with Secretary of State** – Ms. Heslin said that she is working on this.

c) **Continuing motions review** - Ms. Cole recapped that they had a motion to get three bids for the sign at the entrance and a few other items that were from 2010. The members agreed that the three items should come off the list.

6) **Other pending matters brought up before the BOG** – None

7) **New Business**

a) **2012 Meeting Schedule** - After discussion it was decided to make the following changes: February 15, 2012 meeting to Wednesday February 8, 2012; the March 16, 2012 meeting to Friday March 9, 2012 and the May 16, 2012 meeting to Friday, May 18, 2012.

b) **Preparing for Budget Process** – Ms. Malone noted that Irene Makiaris has agreed to remain on the Budget & Finance Committee as Chair for another year. She also noted that there is a vacancy on Asset Management.

c) **Other Winter Recess Projects** - Charter & By-Laws revision, BERTF, & evaluation of an Association Manager will be continued over the winter recess.

d) **Other new matters brought up before the BOG** – Mr. Wohler stated that in reviewing municipal audit rules that they dictate that financials be looked at by an outside auditor if they exceed \$1M. If not, they have to file a receipts and disbursements statement with the Town Clerk within 90 days of their fiscal year end.

8) **Possible Vote on any of the above matters** - None

9) **President's Summation** – Nothing to add at this time.

10) **Comments from the public** – There were none.

11) **Executive Session** – None.

12) **Adjournment**

**\*\*MOTION (4)**

Mr. Paciotti moved to adjourn this Meeting of the GNBA Board of Governors at 9:30 PM.

Ms. Heslin seconded the motion.

Vote: 5 – 0 – 0. Motion passed.

Respectfully Submitted,

Karen Zmitruk,  
Recording Secretary, Pro-tem